



# THE BLACK CANADIAN SCHOLARSHIP FUND

## APPLICATION FORM

Application Deadline: May 31, 2024

[www.bcsf.ca](http://www.bcsf.ca)

**PLEASE READ THE INFORMATION BELOW CAREFULLY AND THEN COMPLETE THE EIGHT-PAGE APPLICATION FORM THAT FOLLOWS.**

**To qualify, an applicant must satisfy all of the Eligibility Criteria below:**

- Be a Black Canadian Student graduating in 2024 from a high school in Ottawa with an academic average between **75 and 90%** in
  - 6 grade 12 courses (U) or (O) or (M), or
  - a combination of 6 grade 11 or 12 courses (U) or (O) or (M)
- Be a Black Canadian citizen or landed immigrant and residing in Ottawa
- Be admitted to a recognized Canadian university,
- Demonstrate a need for financial assistance,
- Demonstrate community service/volunteer activities by providing details and hours. **These hours should not include the hours of volunteering required for graduation nor activities for which an academic credit or part of an academic credit is received.**

### **Required documents:**

- ✓ The completed Application Form including an essay explaining why this scholarship is important to the applicant and how the applicant will satisfy the Eligibility Criteria (e.g., academic achievement, volunteer service in school and in the broader community, education plans and financial need),
- ✓ A photocopy of the applicant's latest official transcript of 6 Grade 12 courses (U) or (O) or (M) or a combination of 6 grade 11 or grade 12 courses (U) or (O) or (M) with an academic average between 75 and 90%,
- ✓ **Proof that you have been accepted by a Canadian University.**
- ✓ A letter of recommendation from a teacher who taught you in the current academic year or a guidance counsellor, and
- ✓ Proof of Canadian citizenship (we will accept one of the following documents as proof: a Canadian passport; or a Canadian birth certificate; or a Canadian citizenship card/certificate or permanent residence certificate.

### **IMPORTANT NOTICES:**

- ✓ Applications submitted without all the required documents will not be considered.
- ✓ Applications must be mailed to CSC(T) P.O. Box 8002, K1G 3H6. **Do NOT send your application by courier.**
- ✓ Proof of Canadian citizenship or permanent residence status must be provided with the application.
- ✓ Please do not call about the status of your application.
- ✓ Candidates may expect to be called for an interview.
- ✓ Recipients will be notified as soon as the Donors Committee or the Board of Directors has made a final decision on all submissions.
- ✓ Please complete both information sections below (Financial Information and Community Service).



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Number of Awards: Variable

Value of each award: \$6,000.00 each (non-renewable)

Family Name of Applicant:		Given Name(s):	
Street Address:			
City:	Province:	Postal Code:	
Phone:			
Email Address:			
High School:			
School Street Address:			
City:	Province:	Postal Code:	
School Board:	<input type="checkbox"/> Ottawa-Carleton District School Board <input type="checkbox"/> Ottawa-Carleton Catholic School Board <input type="checkbox"/> Conseil des écoles catholiques de langue française <input type="checkbox"/> Conseil des écoles publiques de l'Est de l'Ontario <input type="checkbox"/> Other: _____		
Name and signature of Principal or Guidance Counselor:	Name: Signature:		
Name and signature of parent or guardian if applicant is under 18.  (Must also sign page 8 of the Application Form)	Name: Signature:		



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### I. Financial information

Please indicate the amount of money which you expect to be contributed to your university-related expenses from the following sources:

INCOME SOURCES	EXPECTED AMOUNT (\$)
Family/relatives:	
Personal savings:	
Part-time employment:	
Loans:	
Scholarships (amounts and sources):	
Mother's occupation:	
Father's occupation:	
Family annual income:	<input type="checkbox"/> \$25,000 – 50,000 <input type="checkbox"/> \$50,000 – 75,000 <input type="checkbox"/> \$75,000 - 100,000 <input type="checkbox"/> \$100,000-200,000 <input type="checkbox"/> \$200,000 and over
Family assets:	<input type="checkbox"/> \$100,000-200,000 <input type="checkbox"/> \$200,000 and over



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### II. Community Service

Please provide the following information related to community service and volunteer activities for the past two years, particularly volunteer (unpaid) work in the community, **over the minimum required for graduation and which do not earn an academic credit.**

Examples of the latter include tutoring, visiting nursing homes and fundraising for a charity.

ACTIVITY	ROLE/POSITION/HOURS OF COMMUNITY SERVICE/APPROXIMATE DATES AND <b>NUMBER OF HOURS</b>
1.	
2.	
3.	
4.	
5.	
6.	



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### **III. ESSAY DESCRIBING WHY THE SCHOLARSHIP IS IMPORTANT TO YOU**

On this and the following page please write an essay explaining why this scholarship is important to you and how you will satisfy the eligibility criteria (e.g., academic achievement, volunteer service in school and in the broader community, education plans and financial need),



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**PLEASE ATTACH THE FOLLOWING:**

- ✓ A photocopy of your latest official transcript of 6 Grade 12 courses (U) or (O) or (M) or a combination of 6 grade 11 or grade 12 courses (U) or (O) or (M) with an academic average between 75 and 90%,
- ✓ Proof that you have been accepted by a Canadian University. (Acceptance letter or similar)
- ✓ A letter of recommendation from a teacher who taught you in the current academic year or a guidance counsellor, and
- ✓ Proof of Canadian citizenship (we will accept one of the following documents as proof: a Canadian passport; or a Canadian birth certificate; or a Canadian citizenship card/certificate), or permanent residence certificate.

I hereby declare that I have truthfully answered all questions asked of me and that all information provided with the present application form is true and accurate to the best of my knowledge. I understand that any false statement made herein may result in the rejection of my application or my disqualification. I have reviewed the checklist below to ensure that I am eligible and have included all the necessary information.

I am a Black Canadian Student graduating in 2024 from a high school in Ottawa.	
I am a Black Canadian citizen or landed immigrant and residing in Ottawa.	
I have an average of between 75 and 90% in <ul style="list-style-type: none"> <li>o 6 grade 12 courses (U) or (O) or (M), or</li> <li>o a combination of 6 grade 11 or 12 courses (U) or (O) or (M)</li> </ul>	
I have submitted proof that I have been accepted to a recognized Canadian University,	
I have demonstrated a need for financial assistance,	
I have demonstrated community service/volunteer activities by providing details and hours. These hours should not include the hours of volunteering required for graduation nor activities for which an academic credit or part of an academic credit is received.)	
I have written a two-page essay demonstrating why I should receive a scholarship.	
I have included an official transcript.	
I have included proof of Canadian citizenship (we will accept one of the following documents as proof: a Canadian passport; or a Canadian birth certificate; or a Canadian citizenship card/certificate), or a permanent residence certificate	
I have included letter of recommendation from a teacher who taught me in the current academic year or a guidance counsellor.	
I have the name and signature of my school principal or guidance counsellor on page 2.	
If I am under 18, I have the name and signature of a parent or guardian on pages 2 and 8.	
I have signed page 8.	



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The Black Canadian Scholarship Fund (BCSF) Committee reserves the right to verify the accuracy of the information given herein. The name(s) and/or photo(s) of the recipient(s) for this award will be published on the BCSF website and may be used in other promotional material. If the applicant is less than 18 years of age, he/she must co-sign with a parent or guardian.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_, 2024  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_, 2024  
Date

\_\_\_\_\_  
Parent/Guardian (Print Name)

\_\_\_\_\_  
Relationship (mother, father, legal guardian)

**Completed applications for this scholarship must be mailed to: The Black Canadian Scholarship Fund  
CSC (T) P.O. Box 8002 Ottawa, Ontario, K1G 3H6**

Please tell us how you heard about BCSF:

- Google search       BCSF website       School (Teacher/Counsellor)
- Friend/Family       Radio/TV       Newspaper
- Other: \_\_\_\_\_

For any questions relating to the application, please contact:

[bcsfmediarelationsandoutreach@gmail.com](mailto:bcsfmediarelationsandoutreach@gmail.com)